



# DOREEN PRIMARY SCHOOL MOBILE PHONES POLICY

## **Rationale:**

- Mobile phones are important modern day communication tools, essential in providing a safe and effective school environment. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed.
- At a small school such as Doreen, mobile phones are an asset for all staff in communication for both emergency and logistical needs.
- With Duty of Care a paramount consideration, an agreed acceptable use policy is needed.

## **Aims:**

- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

## **Implementation:**

- Teachers in charge of all excursions and trips involving students must ensure the school's mobile phones or similar appropriate communications devices accompany each trip.
- Mobile phones are not to be used for private calls during student supervision times, with the exception that staff are permitted to contact families or loved ones during overnight excursions, if an excursion is returning late, or in the case of a family emergency. The School's Duty of Care policy is to be considered at all times.
- Students are not to use a mobile phone without permission directly from the Teacher in Charge.
- Staff will be kept informed of Department of Education information relating to health effects of using mobile phones.
- Mobile phones and staff using them must not cause disruptions to classes or individuals, and must not cause a nuisance to the smooth running of the school.
- Mobile phones owned by students and staff are brought to school at their own risk.

## **Evaluation:**

- This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in....

June 2018