

DOREEN PRIMARY SCHOOL NO. 945

SCHOOL COUNCIL AGENDA

June 24th 2021

Meeting (Optional ZOOM or Onsite)

1. Welcome

Present - Glenn Simondson, Brent Hardy, Ben Miller, Leonie Craig, Michael Kehio, Jaclyn Delange, Carly Bloomfield, Catherine Sutherland, Rebekah Di Berardino, Janette Colistra, Naomi Joiner

2. Apologies - Diep Pham

3. Minutes of the previous meeting -

Passed - Catherine Sutherland Seconded - Ben Miller

4. Business arising from previous minutes -

- a. "Bluey's Bench" is yet to be organised but discussions with the Lambert family were very positive, and they were extremely happy with the suggestion. Bench with plaque to be positioned at the side of the oval, overlooking the new football goal posts.
- b. Music showcase at the Panton Hill hotel has been temporarily postponed, hopefully will be held in Term 3. Panton Hill hotel staff very happy to host
- c. JSC has spoken to students, and it appears that the toilets are being looked after
- d. Jaycee's catering has requested a meeting with Glenn in Term 3 to discuss a potential Lunch Order menu. Logistics of ordering and delivery will also need discussion.

5. Correspondence

6. Principal's Report

7. Junior School Council report

8. Child Safe Standards Report

9. Building and Grounds Report

10. Treasurers Report

11. Fundraising Report

12. General Business

CORRESPONDENCE

Correspondence In

1. School Operations Booklet

Multiple copies have been received, with changes highlighted in yellow. Glenn has been using the new uEducateUs app to communicate changes as they occur.

Feedback regarding this method of communication has been effective and positive.

2. Replacement lighting quote

Phenix Trading Pty Ltd have visited the school and have provided a quote to replace all existing lights within all school buildings, including the basketball court with new LED lights, free of charge to the school. Company will claim back a Government rebate to cover their expenses. Overall, the benefit to the school is significant - drastically reducing our running costs and our carbon footprint.

Passed - Michael Kehio Seconded - Ben Miller

PRINCIPAL'S REPORT

1. We have a fairly steady enrolment at present, but are still "leaking" children to other states. We have children starting to almost cover our losses, but they add up, and are the main reason we have a big deficit this year. We are going very well with 2022 enrolments, but the exodus out of our state and area may still affect this.
2. Our Student Welfare group will kick off next term, led by Helen Mollard. It will be working with a group of children around the area of Anger Management, dealing with Conflict, how to Mix with others, Tolerance, Understanding Physical Cues, and more topics around this theme. It will also take on a project that requires teamwork, planning listening and fundraising. They will have a focus, and aim to fund a resource that the school needs. The group will be about 8 strong, and will have some grade six leaders involved who will also benefit from the topic. It will be a lunchtime once a week (minimum) is an expectation if children have issues in this area.
3. The term has had many challenges, and I am happy to have seen our staff and community rise to the occasion. Lockdowns have an effect on everyone, and are not an easy thing to "shrug off" and move forward.
4. Sport has been impacted by restrictions. Matches against Ivanhoe Grammar will resume on the first Friday of Term 3
5. Swimming for grades 5&6 will take place when Latrobe Pool has the instructors to do so. The intention is for this to occur before the end of the year.
6. After a lot of haggling, we now have our solar panels tilting North. Consequently, the efficiency of the system has now moved into the positive. It will produce more than half of the power that we use.
7. I am awaiting contact regarding our \$200K inclusion grant. I could not wrangle the job to be locally managed, as the Minister has decreed it must be a VSBA run project. Unfortunately, this means we lose \$25K to consultants, even though the Facilities Masterplan already has an architect involved. The head of the project at VSBA has told me he will wave \$5k of the cost but we can't say anything.

8. We will have a "drop into place" plan for another lockdown. It seems to be the go to method for Victoria at the moment, even though it is causing havoc. Feedback from the last Remote period was generally positive, some issues being OK for some parents but not for others. More programmed and effective ZOOM meetings will be something we aim for. The request for feedback resulted in a large number of responses from parents, which is pleasing.
9. Reports are in the final stages of completion, and overall the results have been very good. We are using a new platform, which has presented a few issues. Reports will eventually be available electronically but there will still be a printed, hard copy.

JUNIOR SCHOOL COUNCIL REPORT

1. To be tabled at the meeting.

No JSC report - the weeks since the last School Council meeting have been quite busy with school camp and lockdowns/remote learning. JSC meetings have continued to be positive with the new schedule of whole school meetings and smaller group sessions running on alternative weeks. This format works well, and will be the approach going forward for future years.

CHILD SAFETY ISSUES

1. CSS Policy changes
2. Regular discussion - School Council, Staff
3. Ensure all adults working with children are aware of their obligations regards Child Safety. Not all external workers that visit the school have WWCC, particularly those that are organised by the Department. Whenever possible, the school will request workers i.e. tradespeople have the required checks.

BUILDINGS AND GROUNDS

1. Bushfire Preparedness Funding
In 2020 we installed a new water line and a new PA system
In 2021 we have \$21,000 - focus on sprinklers on the BER building and the remainder of funding to do a major trimming/cutting of trees that surround the boundary of the school - thus also contributing to our Bushfire preparedness
2. ESM - one-year contract
Essential Safety Maintenance assessment, Hendry Group to do a 1-day inspection of all our lighting, power boards etc and give us feedback. Every school in Victoria has to engage this service, the report supplied is a legal requirement.
3. Thanks to Andrew Sutherland and Justin Mellerick for their assistance with the changes to the grounds and car park, and tree removal.

TREASURERS REPORT

1. CASES Balances

Account	Opening	Receipts	Payments	Balance
10001-High Yield	63,481.72	4,636.39	4,000.00	64,118.81
10002-Official Act	24,730.58	7,368.60	28,456.18	3,643.00
10030-Invest Acc (operating)				
Total				67,761.11

1. CASES balances
2. Refund for Bushfire Preparedness
3. We are in deficit with our "credit" side of the budget. It covers staff. I have covered it this year, but if enrolments don't increase, we will be adjusting staffing numbers in 2022.
4. We have quite a good bank at present, but our Term 3 and Term 4 grants will not be very much at all. We will need the amount we have to carry us through.
5. Audit responses - Approved Catherine Seconded Brent

Financial reports to be tabled and signed.

Annual Sub Program report

Sub Program Status Report

Bank Account Movements

Cash Receipts Report

Cash Payments Report

Journal Report

Cash Flow Report

Cancelled Receipts Report

Cancelled Payments Report

Family Credit Notes Report.

Passed - Carly Bloomfield Seconded - Leonie Craig

FUNDRAISING REPORT

No Fundraising update from previous meeting due to camp and subsequent lockdown and Covid restrictions. Fundraising committee looking to start Friday lunches again in Term 3, subject to restrictions and Department guidelines. School Council thanked the Fundraising Committee for all their work so far this year.

GENERAL BUSINESS

1. Concert date and cost.

New management at venue, communication has been a lot easier.

- \$5000 for venue hire, meaning a rise in ticket cost (potentially \$20 adult, \$10 child)
- Friday 19th November 2021
- Any restrictions to numbers/density limits may mean cancellation TBA

2. DPSC - Code of Conduct

- Read over, are we ok with this?

Members can contact Glenn privately if they would like to discuss any issues.

Conflicts of interest need to be declared before a decision is made.

- Privacy, what is discussed here needs to be kept as School Council discussion

Passed - Glenn Simondson

Seconded - Rebekah Di Berardino

3. New Website

Here is a link to the Draft.

<https://welchl3.wixsite.com/doreenprimaryschool>

- Feedback is positive and School Council support the work that has been done so far. Thanks to Lisa for all the work that she has done, and continues to do on our school website.
- We will get the new format up and running, then develop it as we get feedback.

4. uEducateUs

Feedback from School Council, and the school community has been very positive.

- Glenn has found it to be excellent, as he can send out information quickly and easily, and it has many of our "different" systems all tied together
- Teachers will/can use it to communicate with parents. Eg. Grade Six will have a homework schedule next term

5. Grade Six Graduation Thursday 16th December, Bridges.

- Same as 2020? Janine Green has the running sheet and template that was used in 2020
- A committee - Glenn to put a notice in newsletter, and notice on uEducateUs calling for Gr 6 parent volunteers to assist with planning.

6. Rurality - group will meet early next term

7. Project Rokit -

- [PROJECT ROCKIT - tackling bullying in school, online and beyond](#)
- Have been contacted, and have put together a proposal for workshops to be delivered to our senior students (Gr 4-6) on areas such as inclusivity and connection, bullying and cyber safety. Also a Cyber safety presentation for parents and educators
- A reputable organisation that is external to the school that can build on the work we already do, that will correlate to our school values, and deliver workshops that meet Australian Curriculum.
- Details of the Workshops attached
- Glenn to contact schools that have already hosted Project Rockit for feedback

8. Minor works grants - Passed - Ben Miller Seconded - Catherine Sutherland

9. Round the table

Jaclyn - enquired about an update regarding school hoodies without zips? Did we get a price, and is there an ability to order?

Suggested we look into The Barefoot Investor Money Movement. Creator Scott Pape is looking for new schools to participate in the program. Educating children on the power of working, saving, spending and giving. Glenn to make contact and investigate the option.

Catherine - a follow up regarding the Community fund with Rebel Sport. We need to complete a form to nominate for the fund and send into the Rebel office. Catherine/Glenn to follow up with Office staff

Doreen General Store are still very interested in providing Lunch orders. They have already provided a menu option (discussed at last meeting) and can establish an ordering app specific for Doreen PS without cost.

School Council have agreed that further discussion is needed, and will continue at the next Council meeting. Glenn will have met with Jaycee's Catering and will table their proposal for discussion.

All went well, despite some poorly worded questions that were difficult for even staff to understand. We expect our students will do well; we teach well and our results reflect this.

JUNIOR SCHOOL COUNCIL REPORT

Report to be Tabled

Georgia - JSC President presented JSC report

Student bathrooms require attention

New bins with number stickers, to have designated area in yard

Fundraising activity planned - frozen and fresh fruit

JSC to run every 2nd week. The alternate week, the Gr 6 students to meet and work on proposed projects

CHILD SAFETY ISSUES

1. CSS Policy changes - none at present
2. Regular discussion - School Council, and Staff at Staff Meeting.
3. Ensure all adults working with children are aware of their obligations regards Child Safety.

BUILDINGS AND GROUNDS

1. Solar Panels have gone in, BUT I want a slope towards the North and a cage over the inverter. Awaiting a response.
Looking to become a test school for Hydroponic heating - more details to come.
2. We had some real success with the Grant Application for "Inclusive Schools". We have won a \$200K grant. Great news! Now I am awaiting the instructions regards who supervises the project, and our next moves.
3. Minor jobs around the school - Luke has been engaged when available to do minor works around the school.

TREASURERS REPORT

2. CASES Balances

Account	Opening	Receipts	Payments	Balance
10001-High Yield	63,488.24			63,488.24
10002-Official Act	24,20710	3,022.00	8,623.79	18,605.31

10030-Invest Acc (operating)				
				Total
				82,073.55

1. \$13,666.50 is Camp Money paid. This is a little under half paid in full.
2. This means we have a little over \$65,000 in our accounts. This means we will cover our costs easily this year already.
3. After the \$200K grant is finalised, I suggest we look at what we do with any excess funds in regards our facilities Master Plan.
4. Carry over funds

Financial reports to be tabled and signed.

Annual Sub Program report

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Profit and Loss - Fun Run

Profit and Loss - Nugget and Chips Lunch

Passed - Carly Bloomfield Seconded - Leonie Craig

FUNDRAISING REPORT

110 orders for Chicken and Chips day. Biggest order day so far.

Kids enjoyed the day - approx. \$350 profit

Parent volunteers have noted the politeness of children, and the manners used on School lunch order days that has been appreciated by those involved.

Mother's Day stall made approx. \$600 profit

Lots of excess stock from previous years was all sold, as well as new stock - a very successful Mother's Day stall, as we have not always made a profit in previous years.

Laurimar Butchers - other schools in the area have done fundraising BBQs with success and good profits. Butcher gives first 100 sausages for free then the small outlay for additional sausages, bread, sauces etc. Jaclyn to follow up with owner to confirm availability - Council have proposed Sat 19th June 2021.

Outdoor Cinema option - other schools have an outdoor screen and projector for hire. Council held a discussion about potential time of year, and viability of event. It was agreed that a Friday evening in the warmer months later in the year is worth considering. Glenn to contact schools to get costs for equipment hire, movie hire etc. Further discussion at future meetings needed.

GENERAL BUSINESS

1. The passing of Trevor Lambert. Tree planting?
Suggestions from Council - a park bench, "Bluey's Bench", positioned near the new football goal posts on the oval. A plaque will be on the bench "In Honour Of.."
Council have agreed on this suggestion, Glenn to discuss with the Lambert family
2. Staff Flu Vaccination - booked for Thurs 20th May 2021
3. Grade Six graduation - we need another date. Thursday 16th December? Glenn to follow up with venue
4. Trip to Sovereign Hill - 19th October 2021
Confirmed at last SC meeting. Excursion is confirmed and it will be a long day. Staff intend to make the most of the trip - running time estimation 8am start and 6pm finish.
5. Musical recital at Panton Hill Pub - Tuesday 22nd June 2021
Music teachers and tutors feel that students are ready, and have been working towards performances during weekly lessons.
6. Rurality funding - Glenn suggests that we start to push back on the Federal Gov. What components make a rural school? Seeking clarity and consistency on determining on what makes a school "rural". Carly and Leonie to work on a letter template.

7. Round the Table

Naomi - raised Working Bees and when they will be? Council held a discussion - they are difficult to run on a Friday night during winter, meaning it would need to be a weekend. People are very busy on weekends with various sporting commitments so Council agreed to wait until later in Term 3. Potentially a Sunday afternoon.

Suggestion for JSC members to be Toilet Monitors to report issues to staff members. Signage inside toilets to remind children to be respectful inside the toilets - keeping the area clean, not deliberately making a mess with soap, paper towel etc.

Catherine - is SUTHERLAND, not INGRAM as noted in previous minutes. Secretary would like to note her apologies.

Catherine has been in contact with the Doreen General Store about lunch order options. New owners have put together a menu for review - they have an order app that is specific for Doreen PS. Parents can order through the app, and then orders will be delivered to the school.

Leonie - JC's Catering is another option; they do lunch orders in other schools in the area. Leonie to follow up with company to get a menu for review, and to confirm the logistics of how parents can order, where food will be prepared and how it will be delivered etc. Further discussion at next meeting.

Michael - Suggested the need to look at new signs in the rear carpark to assist with the clarity of the entry and exit. Further discussion at next meeting. Glenn

to put a reminder in the next newsletter regarding car park etiquette, safety when turning around etc.