

DOREEN PRIMARY SCHOOL NO. 945

SCHOOL COUNCIL AGENDA

AGM & 31st March 2021 Meeting

Annual General Meeting

1. Welcome to the Annual General Meeting

- Statement by the "Acting" Principal

Thanks everyone for a great year. The support during Remote Learning is appreciated. Looking forward to a great year this year!

- A short Statement by the School Council President -

Thanks everyone for attending tonight, and thank you to everyone for participating in School Council. An excellent effort by the Fundraising Committee, and we thank you for the fantastic event with the Colour Run. Everyone had a great time, it was a terrific achievement by all involved, and what excellent weather!

2. Presentation of Annual Report for 2020

"The school seeks approval of the school annual report from the school council."

Approved: Janette Colistra Seconded: Brent Hardy

3. Discussion

Council held a brief discussion around the loss of rurality funding, and what that means for school budgets in the future. Glenn to continue to fight/push back on the decision to remove the rurality funding. There does appear to be some confusion around agreed arrangements with Department and a clarification on conditions agreed to. Council to monitor and discuss at future meetings where necessary.

4. End of AGM

April 22nd 2020 Meeting

5. Welcome -

6. Apologies - Glenn Simondson, Jaclyn De Lange, Diep Pham, Michael Kehio

7. Minutes of the previous meeting

Approved - Janette Colistra Seconded - Brent Hardy

8. Business arising from previous minutes -

Zipless Hoodies - Lisa will arrange a costing on zipless hoodies.

Plan to offer them as order only to start to gauge interest and avoid holding more stock. Should have some follow up before by Term 2

9. Correspondence

We have a revised Solar contract, meaning the installation cost has come down. This is terrific news, meaning we have less to pay back.

Rebel Sport - offering a Community Membership that can be linked to any personal membership. When purchases are made at any store, a percentage of that purchase is returned to the school in vouchers, to be spent on sport equipment and apparel.

Approved - Leonie Craig Seconded - Catherine Ingram

PRINCIPAL'S REPORT

1. Our enrolments are steady at present, but it looks like we will lose 3 families to moves interstate or to regional Victoria.
2. Our first project of the Facilities Master Plan was completed recently, and our new Sandpit area is getting a real workout. Both the sandpit and the surrounding "grass" area are covered with children all day. We are hoping to receive the \$200K grant we went for to add outside learning areas.
3. Very Pleasing results from our Annual Report Data. Interesting feedback from students that they felt connected to the school in 2020, and they were happy with the way bullying was managed.
4. NESST Curriculum Day - Respectful Relationships
5. Museum Excursion went well. Great fun had by all
6. Colour Fun Run went ahead on Friday 19th March. Kids had lots of fun
7. End of term arrangements Thursday 1st April 1.15pm Easter Egg Hunt, 1.30 dismiss.
8. School Photos - Tuesday 30th March
9. Year 7 transition Forms will come home early next term.
10. Staff Flu vaccinations - we will be vaccinating staff with "Flu" shots again - for those who want it. Staff absence since we started doing this has dropped.
11. Book fair Postponement - now in Term 3, July 20th
12. NAPLAN in May 11-13th
13. ANZAC Day Ceremony - 3 students will read names from the Honour Roll.
14. Interschool Sport - Winter Competition begins on week 2 next term.

JUNIOR SCHOOL COUNCIL REPORT

1. Weekly Wednesday afternoon meetings
2. Full school on the first Wednesday of the month. Class representatives on every other Wednesday.
3. Observations of the meetings have seen a really well run and interactive meeting

CHILD SAFETY ISSUES

1. CSS Policy changes
2. Regular discussion - School Council, Staff
3. Ensure all adults working with children are aware of their obligations regards Child Safety.
4. All workmen involved in works at school have WWC.

BUILDINGS AND GROUNDS

1. Sandpit area completed
2. Last of the Bushfire money has been allocated, there are two Hose reels on the BER, and a new water main was bought into the school.
3. Testing and Tagging will take place over the break.

TREASURERS REPORT

1. CASES Balances - March 4th 2021 - March 26th 2021

Account	Opening	Receipts	Payments	Balance
10001-High Yield	\$79,079.86	\$2,890.48	\$45,000.00	\$36,970.35
10002-Official Act	\$5,873.49	\$72,375.66	\$65,192.40	\$13,056.75
			Total	\$50,027.10

1. Accounts are in a good way. We hope to have the Solar Panels fitted ASAP, so those savings will be useful.
2. Deficit in Credit areas of Budget have been covered in Program Budgets, or cash side of our budget.

Deficit in credit occurs due to lower enrolments than anticipated, and ongoing staff not funded by DET. It is manageable in 2021, but may mean staffing adjustments in 2022.

3. All Program Budgets trimmed will not mean many changes to programs in 2021.

Financial reports to be tabled and signed.

Annual Sub Program report

Sub Program Status Report

Bank Account Movements

Cash Receipts Report

Cash Payments Report

Journal Report

Cash Flow Report

Cancelled Receipts Report

Cancelled Payments Report

Family Credit Notes Report.

Bakers Delight Lunch Profit and Loss
Pizza Lunch Profit and Loss
Museum Excursion Profit and Loss
Approved

FUNDRAISING REPORT

1. Friday Lunches - Bakers Delight Lunch Profit \$144.40
- Pizza Lunch Profit \$330.05 (100 lunches ordered)
\$800 profit from 3 Friday lunch days in Term 1
2. Term 2 - 1st Friday Lunch is Nuggets and Chips -
Volunteer Mums to cook nuggets
Hot chip order from a local business
3. A healthy option suggestion is a Taco Day -
mince, lettuce and cheese in a soft shell.
4. Friday Lunches are an option - families do not have to order.
Feedback has been very positive.
5. Colour Fun Run. - No finalised Profit and Loss as yet
approx. estimate of money raised \$19, 920.95
approx. estimate of costs to fundraising company \$8762.25
approx. estimate of incidentals on the day \$76
Money raised from \$5 entry fee \$670
approx. estimate of total funds school should receive \$11,752.70
6. The event had a great turn out - thank you to the following Council members who gave up their time on the day - Brent Hardy, Leonie Craig, Naomi Joiner and Carly Bloomfield. Thank you to the many parents, many new faces who helped out on the day. Feedback from the day has been exceptionally positive. Council engaged in a discussion around the scope for the event to evolve in future years, potentially growing and becoming a family event. Feedback from staff members on Council was equally as positive, with very little for teachers to organise. Staff were very happy with the organisation and coordination of the day from start to finish and truly appreciated the huge effort of the Fundraising Committee and parent volunteers. Questions tabled at previous council meeting, and response from the Fundraising committee were tabled and approved.
Approved - Brent Hardy Seconded - Ben Miller
7. Laurimar Butcher has been in contact, to secure a date for our BBQ fundraiser.
Date to be determined at next council meeting, when details have been confirmed.
8. Not all transactions have been finalized
9. Term 1 Finance Report attached

GENERAL BUSINESS

1. Dates for meetings this year

Suggested - 13th May 2021

Term Two	18 th May	17 th June	
Term Three	29 th July	2 nd September	
Term Four	14 th October	11 th November	9 th December

2. Grant applications group. Meeting schedule?
Council members on the Grant sub-committee determined that a meeting schedule is not required, and the intention is to source appropriate grant opportunities and apply when appropriate.
3. What sort of committees or groups does our SC think we need? We have the Fundraising and Grant Applications, Buildings and grounds is always a good idea. They all really need a schedule of meetings.
Council held a discussion and determined that no further committees are currently required. This can be revisited at future council meetings.
4. Curriculum/Report Writing days - SC endorsement
Friday 11th June Monday 29th November
Approved - Catherine Ingram Seconded - Leonie Craig
5. Excursion to Sovereign Hill - Tuesday 19th October - SC Endorsement
Approved - Brent Hardy Seconded - Naomi Joiner
6. Grandparents Day - Tuesday 14th September - SC Endorsement
Council held a discussion regarding length of day - a 2 hour session, in the morning then morning tea during recess - then depart.
Approved - Carly Bloomfield Seconded - Brent Hardy
7. Concert date - Thursday 18th November - tentatively booked, SC Endorsement
Approved - Brent Hardy - Seconded Leonie Craig
8. Grade Six Graduation - Wednesday 15th December - SC Endorsement
Clarification - Gr 6 Bowling Thurs 16th December
Approved - Brent Hardy Seconded - Naomi Joiner
9. Policies to Ratify - Homework, Visitors, Communication with School Staff, Personal Property, Inclusion and Diversity, and Complaints policies.
All discussed and approved
Approved - Brent Hardy Seconded - Catherine Ingram

Round the Table -

Catherine - enquired about hosting a Cyber Safety expert

Tracey Porter no longer does the presentations. Follow up with another presenter, Jamie Griffen was difficult to coordinate in 2020 due to Remote Learning/Lockdown. This presenter is unable to facilitate a parents evening session. Ben to continue to follow up.

Council had a discussion around the development of the school's entrance at the bottom car park. Further discussions at future Council meetings, this could be a potential option for a future working bee. Top carpark is only for Staff and Accessible parking.

Council had a discussion regarding use of school basketball court outside of school hours. Private clubs appear to be using the court. Currently, there is no formal contact or contract with the school - raising questions around insurance, security etc. Some discussion around formalising arrangements and continuing this conversation at next meeting.